



Government of Jammu and Kashmir
General Administration Department
Civil Secretariat, J&K

Subject: Extension in the timelines for recording self Appraisal in the Annual Performance Report (Assessment year 2025-26) in respect of Gazetted Officers (except IAS, IPS, IFoS and JKAS Officers) on SPARROW for Financial Year 2025-26.

Government Order No. 864-JK(GAD) of 2026
Dated: 04.05.2026

Attention is invited to the Regulation III and IV of the Annexure-I to the Government Order No. 1311-GAD of 2001 dated 09.11.2001 on the subject, "**Writing up and Periodicity & Frequency for submission of APRs**"

Accordingly, it has been decided to extend the timelines for submission of self appraisal, by the officer reported upon, from 30th of April, 2026 to 15th of May, 2026 on SPARROW Portal for the assessment year 2025-26.

The other timelines, as prescribed at Regulation-IV of the Annexure-I to the Government order No. 1311-GAD of 2001 dated 09.11.2001 of the APR Rules, 2001 shall remain the same.

By order of the Government of Jammu and Kashmir.

Sd/-
(M. Raju) IAS
Commissioner/Secretary to the Government


No: GAD-ESTB/135/2021-02-GAD
Copy to the:

Dated: 04.05.2026

1. All Financial Commissioners (Additional Chief Secretaries).
2. Additional Chief Secretary to the Hon'ble Chief Minister.
3. Director General of Police, J&K.
4. Additional Secretary, UT Division, Ministry of Home Affairs, Government of India, New Delhi.
5. All Principal Secretaries to the Government
6. Principal Secretary to the Hon'ble Lieutenant Governor.
7. Additional Secretary (JKL), Ministry of Home Affairs, Government of India, New Delhi.
8. Chief Electoral Officer, J&K.
9. All Commissioner/Secretaries to the Government.
10. Chairperson, J&K Special Tribunal.

11. Director General, J&K Institute of Management, Public Administration and Rural Development.
12. Resident Commissioner, J&K Government, New Delhi.
13. Divisional Commissioner, Jammu/Kashmir.
14. Secretary, J&K Public Service Commission.
15. All Deputy Commissioners.
16. All Heads of Departments/Managing Directors.
17. Director Information, J&K.
18. Director Estates, Jammu/Kashmir.
19. Director, Archives, Archaeology and Museums, J&K.
20. Secretary, J&K Services Selection Board.
21. OSD/Private Secretary to the Hon'ble Chief Minister.
22. General Manager, Government Press, Jammu/Srinagar.
23. Private Secretary to Hon'ble Deputy Chief Minister.
24. Private Secretaries to all Hon'ble Ministers.
25. Private Secretary to Advisor to Hon'ble Chief Minister.
26. Private Secretary to the Chief Secretary.
27. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
28. Incharge Website, General Administration Department.
29. Government Order file / Stock file.

"Hindi and Urdu versions shall follow


04/07/20

(Jaffar Hussain) JKAS

Deputy Secretary to the Government