



**GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
(ADMINISTRATION)
CIVIL SECRETARIAT, J&K**

Subject: **Annual Darbar Move of Offices from Jammu to Srinagar for the Summer Season (2026) – retention of officers/officials regarding.**

**Government Order No.851-JK(GAD) of 2026
Dated:29.04.2026**

In continuation of Government Order No. 786-JK(GAD) of 2026 dated: 15.04.2026, it is hereby ordered that the following officers/officials of the Departments detailed shall remain stationed at Civil Secretariat, Jammu, during Summer Season, 2026:

S. No.	Name of the Officer/ Official (Mr./Ms.)	Designation	Room No.
Agriculture Production Department			
1.	Rajesh Kumar Sapolia	Under Secretary to the Government	G-47, Main Block
2.	Rajesh Kumar	Section Officer	
3.	Ajay Kumar	Assistant Section Officer	
4.	Meenakshi Pandit Kaul	Assistant Section Officer	
5.	Reecha Sharma	Junior Stenographer	
ARI and Trainings Department			
6.	Karan Singh	Under Secretary to the Government	G-29, Main Block
7.	Ashok Kumar	Assistant Section Officer	
8.	Inder Jeet Singh	Assistant Section Officer	
9.	Tarseem Lal	Statistical Assistant	
10.	Romey Sharma	Junior Secretariat Assistant	
Civil Aviation Department			
11.	Veedushi Kapoor	Additional Secretary to the Government	3/27, Main Block
12.	Pooja Khajuria	Junior Secretariat Assistant	
Cooperative Department			
13.	Anju Raina	Under Secretary to the Government	One officers room at 1 st Floor J&K Legislative Council, Jammu.
14.	Maninder Pal Singh	Assistant Section Officer	
15.	Akash Sharma	Junior Secretariat Assistant	
16.	Sheetu	Multi Tasking Staff	
Commissioner of Enquiries			
17.	Shavana Akhter	Junior Stenographer	3/42 Main Block
Department of Culture			
18.	Rehana Tabassam	Under Secretary to the Government	4/34, Mini Block
19.	Jussy Bhat	Section Officer	
20.	Neha Sharma	Junior Stenographer	
21.	Muskan Sharma	Junior Secretariat Assistant	
22.	Ashok Kumar	Watch and Ward Man (MTS)	

Department of Disaster Management Relief, Rehabilitation & Reconstruction			
23.	Sudhir Bali	Additional Secretary to the Government	3/32, Main Block
24.	Karan Singh	Assistant Accounts Officer	
25.	Deepika Sharma	Assistant Section Officer	
26.	Devinder Singh	Senior Secretariat Assistant	
27.	Reetika Sharma	Junior Secretariat Assistant	
Department of Public Grievances			
28.	Rajinder Singh	Under Secretary to the Government	Additional Secretary's Room
29.	Anku Chowra	Section Officer	
30.	Garo Devi	Assistant Section Officer	
31.	Anita Sharma	Assistant Section Officer	
32.	Mohd. Farooq	Senior Assistant	
Department of Forest, Ecology & Environment			
33.	Ambika Bali	Under Secretary to the Government	3/35, Mini Block
34.	Chattur Singh Jamwal	Section Officer	
35.	Sarika Angurana	Assistant Section Officer	
36.	Neha Kumari	Junior Secretariat Assistant	
Department of Food, Civil Supplies and Consumer Affairs			
37.	Mansoor Aslam Chowdhary	Special Secretary to the Government	2/21, Mini Block
38.	Swami Raj	I/c Section Officer	
39.	Varun Sharma	Assistant Section Officer	
40.	Rajinder Singh	Junior Stenographer	
41.	Sunaina Mehta	Multi Tasking Staff	
Department of Floriculture, Gardens & Parks			
42.	Shakoor Hussain	Private Secretary	2/14, Mini Block
43.	Imran Hayat	Senior Secretariat Assistant	
44.	Sunil Kumar	Junior Secretariat Assistant	
45.	Pardeep Kumar Sharma	Junior Secretariat Assistant	
Department of Law, Justice and Parliamentary Affairs			
46.	Villy Kaul	Special Secretary	G-07, Main Block
47.	Arvind Parshad Sharma	Junior Assistant	
48.	Nischal Mahajan	Junior Assistant	
49.	Suresh Kumar	Multi Tasking Staff	
50.	Anil Kumar	Multi Tasking Staff	
Department of Rural Development and Panchayati Raj			
51.	Manisha Sareen	Special Secretary to the Government	3/4, Mini Block
52.	Rakesh Kumar	Senior Stenographer	
53.	Pooja Kumari	Junior Stenographer	
54.	Neelam Devi	Senior Secretariat Assistant	
55.	Harish Manhas	Book Lifter	
Department of Skill Development			
56.	Sunita Kanchan	Joint Director, Planning	1/8, Main Block
57.	Ravinder Kumar Dogra	Section Officer	
58.	Sachin Kumar	Senior Stenographer	
59.	Gulzar Hussain Malik	I/c Section Officer	
60.	Bashir Ahmed	Junior Secretariat Assistant	
Department of Tribal Affairs			
61.	Firdos Qadir	Assistant Director (E&S)	
62.	Dinesh Sharma	Senior Secretariat Assistant	

63.	Mohd Riaz	Junior Secretariat Assistant	Hut No. B-4
64.	Rayaz Mohd	Junior Secretariat Assistant	
65.	Ankit Parihar	Multi Tasking Staff	
Finance Department			
66.	Dr. Jyoti Sharma	Joint Director, DED-I	1/29, Main Block
67.	Smriti Rajput	Statistical Officer	
68.	Palvee Patyal	Junior Stenographer	
69.	Seema Kumari	Junior Statistical Assistant	
70.	Shakuntala Devi	Head Multitasking Staff (MTS)	
General Administration Department			
71.	Kritika Raina	Deputy Secretary	3/35, Main Block
72.	Shoket Latief Khan	Statistical Officer	
73.	Komal Bhagat	Senior Secretariat Assistant	
74.	Mehak Khera	Junior Secretariat Assistant	
75.	Bodh Raj	Head Multitasking Staff (MTS)	
Health and Medical Education Department			
76.	Dr. Asha Kumari Sharma	Under Secretary to the Government	3/17, Mini Block
77.	Simranjeet Kour Sodhi	Assistant Section Officer	
78.	Palvi Sharma	Senior Secretariat Assistant	
79.	Nikhil Gupta	Junior Secretariat Assistant	
80.	Sonia Choudhary	Multi Tasking Staff	
Higher Education Department			
81.	Dr. Deep Novel Kour	Deputy Secretary to the Government	G-18, Mini Block
82.	Priya Gupta	Assistant Section Officer	
83.	Rajni Sharma	Junior Stenographer	
Housing and Urban Development Department			
84.	Ridhima Sharma	Under Secretary to the Government	G-13, Mini Block
85.	Satish Kumar Manhas	Section Officer	
86.	Ravinder Singh	Section Officer	
87.	Arun Singh Balowria	Junior Secretariat Assistant	
88.	Sachin Kumar	Junior Secretariat Assistant	
Hospitality and Protocol Department			
89.	Amarjeet Singh	Special Secretary to the Government	3/53, Main Block
90.	Mriga Sharma	Junior Stenographer	
91.	Ekta Devi	Senior Secretariat Assistant	
92.	Arti	Multi Tasking Staff	
Industries and Commerce Department			
93.	Mita Kumari	Additional Secretary to the Government	G-8, Mini Block
94.	Kanika Gupta	Assistant Section Officer	
95.	Deepmala Baru	Statistical Assistant	
96.	Poonam Sambyal	Junior Secretariat Assistant	
97.	Nissar Ahmad Sheikh	Daftari (MTS)	
Information Department			
98.	Sushil Kumar Mattoo	Deputy Secretary to the Government	1/12, Mini Block
99.	Arun Kumar	Accounts Assistant	
100.	Reenu Dutta	Junior Secretariat Assistant	
101.	Shevani Kumari Jamwal	Head Multitasking Staff (MTS)	
102.	Radhe Raman Dogra	Multitasking Staff (MTS)	
Information Technology Department			
103.	Rachna Sharma	Deputy Secretary to the Government	

104.	Nitin Gupta	Senior Secretariat Assistant	1/14, Mini Block
105.	Rajeev Gupta	Technical Officer	
106.	Munish Pandhoh	Technical Officer	
JaKeGA			
107.	Ifthikhar Hussain Chauhan	Treasurer	2/26 Wi-Fi Server Room
108.	Nitaksha Sharma	Junior Stenographer	
Jal Shakti Department			
109.	Anjali Koul	Under Secretary to the Government	1/6, Main Block
110.	Laxmi Rampal	Associate Law Officer	
111.	Pankaj Misra	Assistant Section Officer	
112.	Jatinder Singh Manhas	Junior Secretariat Assistant	
113.	Damandeep Kour	Junior Secretariat Assistant	
Labour & Employment Department			
114.	Amit Rathore	Statistical Officer	3/34, Mini Block
115.	Satinder Singh	I/c Assistant Section Officer	
116.	Sakshi Dogra	Junior Stenographer	
117.	Vijay Singh	Junior Secretariat Assistant	
118.	Kuldeep Raj	Class-IV	
Mining Department			
119.	Sanjay Gupta	Additional Secretary to the Government	3/37C, Main Block
120.	Navdeep Singh	Senior Secretariat Assistant	
121.	Vasundhra	Account Assistant	
Office of the Chief Secretary, J&K			
122.	Rakesh Sharma	Deputy Secretary to the Government	2/8, Main Block
123.	Rakesh Khajuria	Section Officer	
124.	Sanjeev Kumar	Senior Stenographer	
125.	Tarsem Lal	Assistant Section Officer	
126.	Vishali Rajput	Senior Secretariat Assistant	
Planning Development and Monitoring Department			
127.	Kanchan Bala	Additional Secretary to the Government	1/18, Main Block
128.	Suman Bala	Statistical Officer	
129.	Ramandeep Kour	Junior Stenographer	
130.	Mukesh Kumar Sharma	Senior Secretariat Assistant	
131.	Ravi Kumar	Junior Secretariat Assistant	
Power Development Department			
132.	Prerna Raina	Special Secretary to the Government	3/60, Main Block
133.	Sunil Kumar Bhat	Section Officer	
134.	Rajesh Bharti	Presenting Officer (Legal)	
135.	Ranjana Gupta	Assistant Section Officer	
136.	Pooja Sharma	Junior Secretariat Assistant	
Public Works (R&B) Department			
137.	Namrita Bhan	Under Secretary to the Government	G-28, Main Block
138.	Ranjit Singh	Assistant Section Officer	
139.	Abdul Jabbar Butt	Assistant Section Officer	
140.	Mohd Azad	Junior Secretariat Assistant	
Revenue Department			
141.	Ishwin Kour	ALR	
142.	Madan Lal	Assistant Accounts Officer	

143.	Suneet Singh	Statistical Officer	3/5, Main Block
144.	Priyanka Raina	I/c Assistant Section Officer	
145.	Neha Bhagat	Junior Secretariat Assistant	
School Education Department			
146.	Neha Bakshi	Deputy Secretary to the Government	2/6, Mini Block
147.	Rashi Gupta	Statistical Officer	
148.	Rinkal Basliya	Assistant Section Officer	
149.	Sunakshi Sharma	Junior Secretariat Assistant	
150.	Deepika Padha	Junior Secretariat Assistant	
Social Welfare Department			
151.	Dr. Zeba Suleman	Under Secretary to the Government	3/39, Mini Block
152.	Shaista Akhter	Section Officer	
153.	Veer Ji Bhat	Section Officer	
154.	Minakshi Devi	Junior Stenographer	
Science & Technology Department			
155.	Neelam Khajuria	Additional Secretary to the Government	3/14, Mini Block
156.	Ramesh Kumar	Section Officer	
157.	Sameer Ji Bhat	Assistant Accounts Officer	
158.	Dev Jyoti	Assistant Section Officer	
159.	Chand Ji Bhat	Nursing Orderly	
Transport Department			
160.	Musheer Ahmed	Special Secretary to the Government	1/9, Mini Block
161.	Bal Krishan	Section Officer	
162.	Namrata Kohli	Statistical Officer	
163.	Anil Kumar	Assistant Section Officer	
164.	Rucha Gupta	Junior Secretariat Assistant	
Tourism Department			
165.	Pardeep Kumar	Additional Secretary to the Government	4/8, Mini Block
166.	Manju Sharma	Section Officer	
167.	Heena Mumtaz	Assistant Section Officer	
168.	Rajesh Kumar	Assistant Section Officer	
169.	Sadia Wani	Junior Secretariat Assistant	
Youth Service and Sports Department			
170.	Parul Khajuria	Deputy Secretary to the Government	3/18, Mini Block
171.	Leelam Sharma	Junior Secretariat Assistant	
172.	Palvi Dalpatia	Junior Secretariat Assistant	
173.	Vishal Sharma	Junior Secretariat Assistant	
174.	Natwar Sadotra	Multitasking Staff	
Chief Accounts Officer G.P. Fund			
175.	Sahil Kapta	Assistant Compiler	2/31, Mini Block
176.	Ram Narayan	Multitasking Staff	

Besides above, the following officer/officials of offices mentioned below shall also continue to remain stationed at Civil Secretariat, Jammu:

Civil Secretariat, Dispensary, Jammu			
1.	Dr. Sahil Lochan	Medical Officer	
2.	Nisar Hussian Rana	Lab. Technician	

3.	Ajay Teji	Health Educator	One Room Dispensary
4.	Rabia Kousar	FMPHW	
5.	Nazia Kousar	FMPHW/NHM	
Central Registry Unit, Jammu			
1.	Shabnam Liyaqat Ali	Senior Assistant	Central Registry Unit
2.	Sarfaraz Ahmed	Junior Secretariat Assistant	
3.	Vahiny Sharma	Junior Secretariat Assistant	
4.	Munish Sharma	Junior Assistant	
5.	Jagdish Kumar	Junior Assistant	
SWAGATAM, Jammu			
1.	Abid Iqbal	Assistant Section Officer	SWAGATAM, Jammu
2.	Javed Hussain	Junior Secretariat Assistant	
3.	Shivam	Junior Secretariat Assistant	
4.	Prithvi Paul	Senior Office Attendant (MTS)	
5.	Raj Kumar Koul	Daftari (MTS)	

The above arrangement shall be temporary till the Darbar Move of offices from Srinagar to Jammu.

It is further ordered that all other rooms in Civil Secretariat, Jammu except those mentioned above shall be properly locked/sealed by the Senior Superintendent of Police (Security), Civil Secretariat, Jammu after the Annual Darbar Move, 2026.

The rooms allotted to Hon'ble Ministers and Administrative Secretaries will remain open only during the days they visit Civil Secretariat, Jammu.

By Order of the Government of Jammu and Kashmir.

Sd/-

(M. Raju) IAS

Commissioner/Secretary to the Government

Dated:29.04.2026


No. GAD-ADM0III/113/2026-01-GAD

Copy to:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
5. All Commissioner/Secretaries to the Government.
6. Chief Electoral Officer, J&K.
7. Divisional Commissioner, Jammu/Kashmir.
8. All Heads of Departments.
9. Director, Information, J&K.
10. Secretary, J&K Public Service Commission.
11. Director, Estates, Jammu/Kashmir.
12. Director, Archives, Archaeology and Museums, J&K.
13. Commissioner, Food Safety Organization, J&K.
14. Secretary, J&K Legislative Assembly.



15. SSP (Security), Civil Secretariat, J&K.
16. OSD to Hon'ble Deputy Chief Minister, J&K.
17. OSD/Private Secretary to Hon'ble Chief Minister, J&K.
18. Private Secretary to the Chief Secretary, J&K.
19. Private Secretary to Commissioner/Secretary to Government, GAD.
20. Private Secretaries to all Hon'ble Ministers.
21. Private Secretary to Advisor to Hon'ble Chief Minister, J&K.
22. Government Order/Stock file/Website. **"Hindi & Urdu Versions shall follow"**.


(Rohit Sharma)JKAS
Additional Secretary to the Government
C.S. 29/04
JKAS 29/04