

Government of Jammu and Kashmir
Finance Department-Civil Secretariat
Jammu/Srinagar.
(Budget Division)

-.-

Circular

Subject: Installation of 'Pre-paid Smart Meters for Government Offices/Corporations/ PSUs of J&K and Mode of pre-payment of electricity charges thereof.

Reference: Power Development Department e-file No. 7700868.PDD-ACC/182/2025-05-PDD.

In continuation to this Department's instructions issued vide Circular No. FD-BDGT0D-6/2/2022-03-FD-(192697) dated 24.12.2025 regarding 'Installation of Smart Meter under Revamped Distribution Sector Scheme (RDSS)', it is once again reiterated that all the Administrative Departments shall expedite the installation of pre-paid smart meters in all office buildings and residential quarters owned by the Government/PSUs/Corporations/Local body Institutions/Universities etc in co-ordination with Power Development Department and its DISCOMs.

For smooth and successful transition from conventional mode of electricity accounting/payment to pre-paid smart metering system, the following instructions are hereby issued for immediate and strict compliance:

1. Ensure installation of pre-paid smart meters in all Government offices and buildings under their administrative control on priority basis, as per the instructions already issued.
2. All the outstanding electricity dues shall be cleared out of the available funds after proper reconciliation of outstanding bills, simultaneously with the installation of pre-paid smart meters, as the 50% balance funds under the unit head "008-Electricity Charges" stands also released.
3. The payment of post "installation of pre-paid meters" electricity charges (pre-paid payments) by all the Drawing & Disbursing Officers (DDOs) shall be made out of the available budgetary allocation on the pattern of payments being made against telephone/Internet/Wi-Fi and other statutory dues.
4. After successful implementation/installation of pre-paid smart meters and ensuring recharging/payment for a period of one to two months, the concerned Departments shall furnish a reasonable and justified estimation of further funds, if required, to the Finance Department for consideration.

Je *MS*
Finance

5. The Heads of Departments/Offices and DDOs shall strictly monitor the consumption of electricity units to ensure that usage remains within the budgetary allocation provided. However, in case of departments providing essential service /critical utilities, the additional requirement of funds, if any, shall be considered by the Finance Department on the basis of actual and justified estimation.

By approval of the competent Authority.


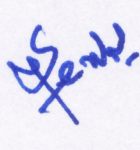
Sd/-
Director General (Budget),
Finance Department.

No.FD-BDGT0D-6/2/2022-03-FD-(192697).

Dated: 29.04.2026.

Copy to the: -

1. Ld. Advocate General, J&K High Court, Srinagar/ Jammu.
2. Financial Commissioner (Additional Chief Secretary) to Hon'ble Chief Minister.
3. All Financial Commissioners (Additional Chief Secretaries).
4. Director General of Police, J&K.
5. Principal Accountant General (A&E), J&K, Jammu & Kashmir.
6. All Principal Secretaries to the Government.
7. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
8. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
9. Joint Secretary (J&K), Ministry of Home Affairs, Government of India, New Delhi.
10. All Commissioner/ Secretaries to the Government.
11. Chief Electoral Officer, J&K.
12. Divisional Commissioner Kashmir/Jammu.
13. Chairperson, J&K Special Tribunal.
14. Registrar General, J&K High Court, Srinagar/ Jammu.
15. Director, Anti Corruption Bureau, J&K.
16. Director General, Audit & Inspection/ Budget/ Accounts & Treasuries/ Fund Organization/ Codes/ Local Fund Audit and Pension.
17. Director General Expenditure Division I and II.
18. Director Information, J&K.
19. All District Development Commissioners.
20. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies.
21. Registrars of all universities.
22. Secretary, J&K Public Service Commission.
23. Secretary, J&K Legislative Assembly.
24. Director Estates, J&K.

25. Director Archives, Archeology and Museums, J&K.
26. Director/Principal, Northern Accountancy Training Institute Jammu.
27. Director, Accounts & Treasuries, Kashmir/ Jammu.
28. All Director Finance(s)/ Financial Advisors & CAOs.
29. All Director(s) Planning/Joint Directors Planning.
30. Additional Secretary to the Government, Power Development Department for information of Financial Commissioner (ACS), Power Development Department with the request for necessary action in this behalf.
31. SIO, NIC, Civil Secretariat, J&K.
32. Principal, Accountancy Training Institute Srinagar.
33. OSD to Hon'ble Deputy Chief Minister.
34. OSD to Hon'ble Minister _____.
35. Joint Director Funds Organization, Srinagar/Jammu.
36. All Treasury Officers.
37. General Manager, Government Press Srinagar/Jammu for publication.
38. Private Secretary to Hon'ble Lieutenant Governor, J&K.
39. Private Secretary to Hon'ble Chief Minister, J&K.
40. Private Secretary to Chief Secretary, J&K.
41. Private Secretary to Principal Secretary to the Government, Finance Department.
42. All Officials/ Officers of Finance Department.
43. I/C Website, Finance Department (www.jakfinance.jk.gov.in).
44. I/C Website, General Administration Department (www.jkgad.nic.in).
45. Concerned file.


(S. Nasim Ahmad Indrabi)

Accounts Officer (Bgt.),
Finance Department.