MEETING NOTICE

Hon'ble State Election Commissioner, J&K has desired to hold a meeting regarding revision of Panchayat Electoral Roll-2026 and to review status of delimitation of ULBs/ updation of control table, on 03.03.2026 (Tuesday) at 02:30 PM onwards, through Video Conference from Meeting Hall, 2nd Floor, Vikas Bhawan, JDA Complex, Jammu. As such, All Deputy Commissioner's, along-with Dy. DEOs, DIOs and ENTs of Union Territory of J&K are requested to make it convenient to attend the meeting on scheduled date and time slot through video conference. The meeting link shall be shared separately.

Also, the following officers are requested to attend the said meeting in personal on the scheduled date, time and venue:-

1. Secretary to Government, Rural Development & P.R J&K, Jammu.
2. Deputy Commissioner, Jammu
3. Director, Rural Development Department, Jammu.
4. Director, Rural Development Department, Kashmir (through video conference.
5. Director, Panchayati Raj J&K.
6. State Informatics Officer, NIC, J&K Jammu.

Agenda of the meeting is enclosed with the notice.

(Susheel Kumar) JKAS
Secretary,
State Election Commission,
$. UT of J&K.

No:- SEC/Pyt/03/2026/281-289   Dated:- 2-03-2026.

Distribution as above

Copy to the:-

1. MD, JKPDCL Jammu is requested to ensure un-interrupted power supply throughout the meeting hours.
2. VC Coordinator, NIC J&K for booking of slot for video conference from 02:30 pm onwards.
3. In charge IT Section, SEC Office for generating the link for video conference ready at 02:30 pm on scheduled time and its further dissemination to all the participating Officers/Officials.

Agenda points for meeting for revision of Panchayat Electoral Roll

1. Availability of soft/hard copies of last updated Panchayat Electoral Rolls, which will serve as draft electoral Roll (with qualifying date as 01.01.2025), if not, immediately download softcopies and printing.

2. Availability of forms and availability of infrastructure/machines (print).

3. Publication of draft Roll in online/offline modes.

4. Inclusion of new voters in Panchayat rolls, whose names already exist in Assembly Rolls (by comparing latest Electoral Roll) by BLOs/PEBO jointly.

5. Names of ERO/AERO/ Panchayat Election Booth Officials (PEBO) and updation of their names and other details on websites of districts as well as website of SEC. Any change required by districts be communicate immediately.

6. Mechanism of updation and printing both in online and offline mode i.e (passwords etc. for the users & user IDs and role of NIC/DIOs, District DIOs to serve as Nodal Officers IT for the roll-revision.

7. Requirement of funds by each District for the Electoral Roll Updation & SVEEP activity. (Activity wise) immediately based on number of draft-rolls to be printed.

8. Tentative Schedule for Revision of Electoral.

9. Handbook for revision of rolls (Soft copy to be provided by SEC Office).

10. Meeting of DCs with District Technical team headed by DIO including ACPs/ERO/AERO/PEBOs and other staff of RDD.

11. Appointment of roll observers by each districts to visit polling booth particularly during camps (Senior Officers to visit camps) and submission of report to DCs and SEC.

12. Rural Dev. Department officers at district level to participate and monitor the revision process actively and ACPs to submit the reports to the Commission through concerned Deputy Commissioner on daily basis.

13. Director RDD (K), Director RDD (J) and Director Panchayati Raj to issue instructions to staff to organize SVEEP activities in each Gram Panchayat.