



**Government of Jammu & Kashmir  
Finance Department, Civil Secretariat,  
Jammu/Srinagar.**

**Circular**

**Subject:- Utilization of funds under Constituency Development Fund (CDF) Scheme**

Attention of all District Development Commissioners is invited to the Guidelines governing the Constituency Development Fund (CDF) Scheme issued vide **Government Order No. 76-FD of 2025 dated 10.03.2025**, particularly paragraph 3 thereof relating to release, deposition and utilization of funds under the Scheme, which prescribes the procedure for allocation, release and management of funds.

Paragraph 3.3 of the Scheme guidelines provides that the funds under the Scheme shall be non-lapsable. Any unspent funds under each activity, if available as on 31st March of every year with the DDC/Executing Agencies, shall be deposited in the Government Treasury under Account Head No. MH:8229. The DDCs shall furnish details of such unspent balances to the Finance Department at the end of each FY.

Further as per paragraph 3.4 of the Scheme guidelines the unspent balances are allowed to be deposited in MH:8229 in Government Treasury for keeping it available for utilization in the next Financial Year.

In this context it is impressed upon all the concerned officers/DDO's that these balances under the deposit head MH:8229 shall be prioritized as first charge for its utilisation under the Constituency Development Fund (CDF) Scheme in the subsequent financial year to avoid parking of these funds in Receipt Head:8229 leading to delay in the execution/completion of developmental works.

All concerned officers shall ensure strict adherence to these instructions while implementing the CDF Scheme.

**Sd/-  
Shailendra Kumar IAS  
Financial commissioner (ACS)  
Finance Department**

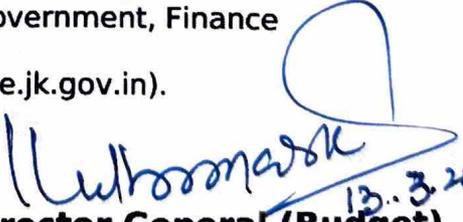
No.:FD-BDGT0D-8/17/2025-03-FD-(7672718)

**Dated : 13-03-2026**

Copy to the :

- 1.Ld. Advocate General, the High Court of Jammu & Kashmir and Ladakh.
- 2.All Financial Commissioners (Additional Chief Secretaries).
- 3.Additional Chief Secretary to the Hon'ble Chief Minister.
4. Director General of Police, Jammu & Kashmir,
- 5.Principal Accountant General, (A&E), J&K.

6. All Principal Secretaries to Government.
7. Principal Secretary to Hon'ble Lieutenant Governor.
8. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
9. Chief Electoral Officer, Jammu & Kashmir.
10. All Commissioner/Secretaries to Government.
11. Principal Resident Commissioner, 5-Prithvi Raj, New Delhi.
12. Divisional Commissioner Jammu/Kashmir.
13. Chairperson, Jammu & Kashmir Special Tribunal.
14. Principal Secretary to Chief Justice, the High Court of Jammu & Kashmir and Ladakh.
15. Registrar General, The High Court of Jammu & Kashmir and Ladakh.
16. Director, Anti-Corruption Bureau, J&K.
17. Director General, Accounts and Treasuries.
18. Director General, Funds Organization.
19. Director General, Audit and Inspections.
20. Director General, Local Fund Audit & Pensions, J&K.
21. Director General, Budget Division.
22. Director Information, J&K.
23. All District Development Commissioners.
24. All Head of Departments/ Managing Directors/ Chief Executives Officers of State PSUS/ Autonomous Bodies/ Societies.
25. Secretary, J&K Public Service Commission.
26. Secretary, J&K Legislative Assembly.
27. Director, Accounts & Treasuries, Jammu/Kashmir.
28. Principal/Director Finance, Accountancy Training Institute, Srinagar/Northern Zonal Accountancy Training Institute, Jammu.
29. All Directors) Finance/Financial Advisors & CAOs.
30. OSD/Private Secretary to the Hon'ble Chief Minister, J&K.
31. All District Treasury Officers/Treasury Officers for strict compliance and necessary action.
32. General Manager, Government Press, Jammu/Srinagar for publication in Government Gazette.
33. All Accounts officer(s) with DDC's /All DDO's for strict compliance and necessary action.
34. Private Secretary to the Chief Secretary.
35. Private Secretary to all the Hon'ble Ministers.
36. Private Secretary to Advisor to the Hon'ble Chief Minister, J&K.
37. Private Secretary to Deputy Chief Minister, J&K.
38. Private Secretary to the Principal Secretary to Government, Finance Department.
39. I/C website, Finance Department ([www.jakfinance.jk.gov.in](http://www.jakfinance.jk.gov.in)).
40. I/C website, GAD ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
41. Government Order file (W2scs)

  
**Director General (Budget)**  
**Finance Department**

13.3.2026.