

**Government of Jammu & Kashmir,  
Finance Department-Civil Secretariat,  
Jammu/Srinagar**

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**Circular**

**Subject:** Timely clearance of Electricity dues of Government Departments.

It has come to the notice of the Finance Department that the electricity dues pertaining to a number of Government offices are not being settled within the stipulated time frame. The delay in timely payment of electricity bills has led to the accumulation of substantial outstanding arrears against several departments and subordinate offices. Such delays not only create unnecessary financial liabilities in the form of late payment surcharges and penalties but also place an avoidable burden on the Government exchequer.

Furthermore, the continued pendency of electricity dues may adversely affect the financial discipline expected from Government departments and could potentially disrupts essential services in the event of disconnection notices issued by the power utility.

Accordingly, all the Director Finance(s)/Financial Advisor(s) of the Administrative Departments are advised to work out the outstanding electricity dues pertaining to their respective Departments/Offices and ensure that the same are cleared on priority.

In case of any shortage of funds under the relevant Head of Account, the concerned Departments shall identify/locate savings under appropriate Detailed Head/Head(s) within the released funds for the current financial year and process cases for re-appropriation in accordance with the prescribed procedure.

The importance of timely payment of electricity dues is reiterated and all the Departments are requested to put in place a proper mechanism for prompt settlement of electricity bills so as to avoid buildup of arrears and prevent additional financial implications.

All Director Finance(s)/Financial Advisor(s) shall ensure strict compliance with these instructions.

**Sd/-**

**Director General (Budget),  
Finance Department.**

No.:FD-BDGT0D-6/15/2021-03-FD(45366).

Dated: 16 .03.2026

**Copy to the: -**

1. Ld. Advocate General, J&K High Court, Srinagar/ Jammu.
2. All Financial Commissioners (Additional Chief Secretaries).
3. Financial Commissioners (ACS) to the Hon'ble Chief Minister.
4. Director General of Police, J&K.
5. Principal Accountant General (A&E), J&K, Jammu & Kashmir.
6. All Principal Secretaries to the Government.

7. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
8. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
9. Joint Secretary (J&K), Ministry of Home Affairs, Government of India, New Delhi.
10. Chief Electoral Officer, J&K.
11. All Commissioner/ Secretaries to the Government.
12. Divisional Commissioner Kashmir/Jammu.
13. Chairperson, J&K Special Tribunal.
14. Registrar General, J&K High Court, Srinagar/ Jammu.
15. Director, Anti-Corruption Bureau, J&K.
16. Director General, Audit & Inspection/ Budget/ Accounts & Treasuries/ Fund Organization/Codes/Local Fund Audit and Pension.
17. Director General Expenditure Division I and II.
18. Director Information, J&K.
19. All District Development Commissioners.
20. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies.
21. Secretary, J&K Public Service Commission.
22. Secretary, J&K Legislative Assembly.
23. Director Estates, J&K.
24. Director Archives, Archeology and Museums, J&K.
25. Director/Principal, Northern Accountancy Training Institute Jammu.
26. Director, Accounts & Treasuries, Kashmir/ Jammu.
27. All Director Finance(s)/ Financial Advisors & CAOs.
28. All Director(s) Planning/Joint Directors Planning.
29. OSD/Private Secretary to the Hon'ble Chief Minister, J&K.
30. SIO, NIC, Civil Secretariat, J&K.
31. Principal, Accountancy Training Institute Srinagar.
32. OSD to Hon'ble Deputy Chief Minister.
33. OSD to Hon'ble Minister\_\_\_\_\_.
34. Joint Director Funds Organization, Srinagar/Jammu.
35. All Treasury Officers.
36. General Manager, Government Press Srinagar/Jammu for publication.
37. Private Secretary to Hon'ble Lieutenant Governor, J&K.
38. Private Secretary to Chief Secretary, J&K.
39. Private Secretary to the Financial Commissioner (ACS), Finance Department.
40. All Officials/ Officers of Finance Department.
41. I/C Website, Finance Department ([www.jakfinance.jk.gov.in](http://www.jakfinance.jk.gov.in)).
42. I/C Website, General Administration Department ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
43. Concerned file.

Y S. Indrabi  
16/03/2026.

(S.N.A.Indrabi)  
Accounts Officer, Budget,  
Finance Department.