



GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, J&K

Subject: Constitution of Project Monitoring Unit under Digital Agriculture Mission

Government Order No.: 1486-JK(GAD) of 2025

Dated: 17.11.2025

Sanction is hereby accorded to the constitution of Project Monitoring Unit, comprising the following, for implementation, coordination, monitoring and operational support of Agristack and the Digital Crop Survey (DCS) under Digital Agriculture Mission:

1.	Administrative Secretary, Revenue Department	Chairperson
2.	Project Director, Agristack	Deputy Chairperson
3.	Representative of the Revenue Department (not below the rank of Deputy Secretary/Deputy Director)	Member
4.	Representative of the Revenue Department not below the rank of Tehsildar	Member
5.	One Officer from Planning Development and Monitoring Department not below the rank of Deputy Director	Member
6.	One Officer from Agriculture Production Department not below the rank of Deputy Director	Member
7.	One Officer from Horticulture Department not below the rank of Deputy Director	Member

Terms of References:

- i. To act as a bridge between the Centre, UT Teams, and district-level officials to ensure smooth coordination and implementation of AgriStack operations.
- ii. To oversee and support the officials to facilitate training and system rollout during the initial phase of implementation.
- iii. To enable successful integration of AgriStack with various government services and schemes.
- iv. To oversee daily operations of the Digital Crop Survey (DCS) and Farmers Registry across the UT.
- v. To monitor software performance and data quality issues, and ensure timely escalation of unresolved technical matters to the designated application support teams.
- vi. To ensure timely communication and problem-solving among field officials and crop surveyors.
- vii. To coordinate with departments such as Revenue, Panchayati Raj, Agriculture, Horticulture, Sericulture, and Animal Husbandry for mobilization and supervision of surveyors.
- viii. To organize and support UT Level Committee meetings to monitor progress and address operational challenges.
- ix. To manage administrative funds, including timely disbursement of honoraria and maintaining accounts, vouchers, and audit trails for PMU expenditure.

- x. To supervise and control Help Desk operations to ensure effective technical support for field activities.
- xi. To comprise a Project Head, supported by officers from relevant departments, domain experts, IT consultants, and administrative staff.
- xii. To utilize administrative funds under PM KISAN for establishment and functioning of the PMU.
- xiii. To undertake any other function as may be assigned or notified by the Government from time to time.
- xiv. The Chairperson of the PMU may allocate specific assignments to the respective members of the PMU based on their sectoral domain, experience, specialization, or the requirements of the project, as deemed appropriate in the interest of the programme.

By Order of the Government of Jammu & Kashmir.

Sd/-

(M. Raju) IAS

Commissioner/Secretary to the Government

GAD-ADM0IV/160/2022-09-GAD

Dated: 17.11.2025

Copy to the:

1. Financial Commissioner (Additional Chief Secretary), Planning Development & Monitoring Department
2. Financial Commissioner (Additional Chief Secretary), Agriculture Production Department.
3. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
4. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
5. Administrative Secretary, Revenue Department.
6. Director Information.
7. Director, Archives, Archaeology & Museums.
8. OSD/Private Secretary to the Hon'ble Chief Minister.
9. Private Secretary to the Chief Secretary, J&K.
10. Private Secretary to Commissioner/Secretary to the Government, GAD.
11. Private Secretary to Advisor to the Hon'ble Chief Minister.
12. Government Order/Stock file/Website, GAD. **"Hindi and Urdu versions shall follow".**

(Shakeeb Arsallan) JKAS

Under Secretary to the Government