

Government of Jammu & Kashmir
Finance Department
(www.jkdat.nic.in)

Subject: - Registration for online courses on IGOT platform.

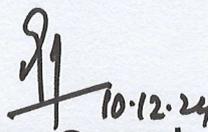
CIRCULAR

The Integrated Government Online Training (IGOT), Mission Karmayogi, is a flagship initiative launched by the Government of India to transform the capacity of Civil Servants through comprehensive digital training and skill development programs. It aims to equip govt. employees, at all levels, with the necessary skills to meet the challenges of government in a rapidly changing world.

The courses offered by the IGOT platform cover a wide array of subjects, ensuring that officers are trained across various domains of governance. Currently, there are more than 1500 courses available on this platform, of which as many as 40 courses are related to Finance/ Accounts.

Availing such courses by the officers of the department shall be of great help for their capacity building. Accordingly, all officers of the Accounts and Treasuries organization from the level of Assistant Accounts Officer and above are enjoined up on to register on IGOT platform and complete the courses as per the calendar appended with this circular as **Annexure- A**

The completion of courses shall be reflected by the officers in quarterly EPM report, in the last column, while filling the progress report of the particular quarter. While grading the officers, the reporting officers on EPM shall reserve 02 points for this activity.


Director General,
Accounts & Treasuries,
Finance Department.

No. DGAT/CAE/7367816/PS/DR/400

Dated. 10-12-2024

Copy for Information to the: -

- 1) All Principal Secretaries to the Government.

- 2) All Commissioner/ Secretaries to the Government.
- 3) Divisional Commissioner Jammu/Kashmir.
- 4) All Deputy Commissioners
- 5) All Heads of Departments/ Managing Directors.
- 6) Director, Accounts and Treasuries, Jammu/Kashmir.
- 7) Director, Information, J&K.
- 8) Private Secretary to Principal Secretary to Government, Finance Department, J&K.
- 9) Relevant File.

DGAT

Annexure "A"

Quarters	Name of Courses
Q3 of 2024-25	<ul style="list-style-type: none">I. GFR 2017- ProcurementII. Prevention of sexual harassment of women at work place.III. Y-Break Yoga at workplace.
Q4 of 2024-25	<ul style="list-style-type: none">I. Finance & AccountsII. Contract Management.III. GFR 2017-General System of Management.IV. Stay Safe in Cyber space.V. Understanding the Right to Information Act.VI. General Financial Rules.VII. Mode of Procurements (Service).
Q1 of 2025-26	<ul style="list-style-type: none">I. Procurement of Goods & Services.II. Invoicing & Payment Process.III. Bid ParticipationIV. Introduction to emerging Technology.V. Cyber Security best practices for an organization.VI. ITR filing for salaried Individuals.VII. Noting & Drafting.
Q2 of 2025-26	<ul style="list-style-type: none">I. Basics of financial Accounting.II. Fundamentals OF Public Polices.III. Payment process for buyersIV. Conduct of Enquiry in Disciplinary matters.V. Budgetary System in Government.VI. Government e-marketplace.VII. Procurement Services (consultancy/non-Consultancy).
Q3 of 2025-26	<ul style="list-style-type: none">I. Procurement of works.II. TDS under GST.III. PPP for Infrastructure project.IV. TDS for DDOs.V. Introduction to GeM for Buyers.VI. Mode of Procurement (Product).VII. Foundation course on Cyber Security.

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Q4 of 2025-26	<ul style="list-style-type: none">I. Office Procedure.II. Composition Scheme under GST.III. SAMARTH procurement.IV. Intermediate level 2 course for buyers.V. ADVANCE Course for Buyers.VI. Review of financial statements and Analysis.VII. Fundamental of Government Accounting.
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