

Government of Jammu and Kashmir
General Administration Department
Civil Secretariat, Jammu/Srinagar

Subject: Appointment of Orderlies in the J&K Secretariat (Subordinate) Service.

Reference: Letter No. SSB/Secy/Sel/Class-IV/2021/7103-11 dated 18.10.2021 from the J&K Services Selection Board.

Government Order No.1160-JK(GAD) of 2021
Dated: 29.10.2021

On the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of following candidates as Orderlies in the J&K Secretariat (Subordinate) Service in the Pay Level of SL-1 (14800-47100), with immediate effect:

S.No.	Name of the Candidate Mr./Ms.	Parentage	Address	Category
1.	Muskan Sharma	Gopal Krishan Sharma	Ward No. 6, Kalyar, Mathwar Rabta, Jammu	OM
2.	Ashutosh Sharma	Satish Chander	Village Florharamkund, P/O Karloop Jammu	ALC/IB
3.	Abinash Bhagat	Parshotam Lal	Chak Bhalwal, Jammu	SC

The appointees shall report to the Additional Secretary to the Government, General Administration Department (Establishment), within a period of twenty one (21) days from the date of issuance of this order and such candidates who fail to join within the stipulated time, shall forego their right to appointment, and the same shall be deemed to have been cancelled *ab-initio* without any further Notice.

The appointees shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:



- i. Academic/Qualification Certificates.
- ii. Matriculation/Date of Birth Certificate.
- iii. Health Certificate from the concerned Chief Medical Officer of the District.

- iv. Domicile Certificate issued by the Competent Authority.
- v. Certificates from the District Industries Centre (DIC) and District Employment & Counseling Centre to the effect that no loan under any self employment scheme has been availed by the appointee.
- vi. Valid relevant Category Certificate, if any applicable.

The appointment of the above candidates shall further be subject to the following conditions:

- a. Each appointee shall furnish an Undertaking in the shape of an Affidavit as per Annexure-A to this Order;
- b. The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate and Final Character & Antecedents Report (Second Tier) is received from the concerned Authorities/Agency.
- c. The appointment of the candidates shall be governed in terms of Jammu & Kashmir Probationer (Condition of Service, Pay and Allowances) and Fixation of Tenure Rules, 2020 notified vide S.O. 192 of 2020 dated 17th June 2020.
- d. The inter-se-seniority of the appointees in the J&K Secretariat (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
- e. The appointment of the above candidates shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.

By order of the Government of Jammu and Kashmir.



Sd/-

(Manoj Kumar Dwivedi) IAS

Commissioner/Secretary to the Government

No. GAD-ESTB/254/2021-02-GAD

Dated: 29.10.2021

Copy to:

1. Principal Secretary to the Hon'ble Lieutenant Governor.
2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.

3. Director, Information, J&K, with the request to kindly get this order published in two leading News Papers both at Srinagar and Jammu for information of the concerned.
4. Director, Archives, Archaeology and Museums, J&K.
5. Deputy Commissioner, Jammu.
6. Director Finance, General Administration Department.
7. Director, Estates Department, J&K.
8. Senior Superintendent of Police, J&K Civil Secretariat (Security), J&K.
9. Private Secretary to Chief Secretary, J&K.
10. Private Secretary to the Commissioner/Secretary to Government, General Administration Department.
11. In-charge Website, GAD.
12. Concerned candidates for information and compliance.
13. Government Order file (w.2.s.c.).
14. Stock file/Personal file.

(Reyaz Ahmad Wani) JKAS

Deputy Secretary to the Government

**Annexure–A to Government Order No.1160-JK(GAD) of 2021 dated:
29.10.2021**

Affidavit

I _____ S/o, D/o,
Shri _____ R/o _____
Aadhaar No. _____ do hereby undertake as under:

1. That, if on verification, my qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, my appointment as Orderly in the J&K Secretariat (Subordinate) Service shall be deemed to have been cancelled *ab-initio*.
2. That, I have no criminal records and do not face any criminal proceedings in any Court of Law. If this is found to be incorrect, I shall be liable for removal from the provisional appointment as Orderly in the J&K Secretariat (Subordinate) Service;
3. That, if at any later stage, it is found that I am in possession of lower/higher than the prescribed qualification, my appointment as Orderly shall be liable for cancellation;
4. That, in case any statement as at (1) to (3) above is proved to be false, I shall be liable for disciplinary proceedings under law.

Deponent

Verification:

The averments mentioned herein above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Deponent