

**Government of Jammu and Kashmir**  
**School Education Department**  
**Civil Secretariat, Jammu.**

**Subject:- Instructions regarding implementation of transfer policy for employees of School Education Department JK UT.**

**Circular NO. :- 0/- EDU-of 2021**

**Dated: - 11-01-2021**

In view of receipt of large number of representation from the teaching community. It is deemed proper to issue guidelines for considering the genuine request of all the concern in a given time frame accordingly, both the directorates are instructed to initiate transfer drive 2021 as per transfer policy 2015 and subsequent order of GAD in the following way:-

1. Application/representation from the all cadre of teacher/Lecture/ZEO can be made to Director Jammu/Kashmir till 30<sup>th</sup> Jan. 2021 in the format enclosed or in format already in vogue with DSEJ and DSEK.
2. In case of Director Kashmir and Director Jammu all cases will be processed between 1<sup>st</sup> Feb. to 15<sup>th</sup> Feb. and tentative list will be placed on website on 16<sup>th</sup> Feb for one week. Then final list will be prepared, however, individual orders will be issued as per final list.
3. Tentative list as in point '2' will be on following tabular form:-

S. No.	Name	D.O.B	Applied for		Reason for seeking transfer	Provision in transfer policy	Transfer for proposal		Reason if any
			From	To			From	To	

4. Those who are not able to get transfer as per their request may be permitted to seek transfer again for the resultant vacancies after publication of above mentioned transfer list.
5. The tentative list in point '2' will be prepared subject wise, cadre wise. So that no school should have surplus teacher in the same subject and some school have none.
6. It will be desirable to have good number of ladies teacher in all schools.
7. Over and above, all vacancies must be put up on website of SED, DSEJ and DSEK and on school website if maintained to facilitate their choice.



8. In case of teacher being at one place for long time like 7 yrs and more, and someone in category of hard area, very hard area, disability based, spouse request for transfer it shall be consider favourably.
9. In pursuing of transfer for a place, teachers having disability with 40% will be first to be considered against that place/Vacancy.
10. 2<sup>nd</sup> priority will be for spouses posted in Central Govt./State Govt./Central PSU/State PSU/Autonomous Bodies of Central/State Government.
11. Thirdly priority will be for teachers having extreme health conditions endangering their life. However, a medical certificate from Medical board in prescribed performa will be considered. The indicate list of these disease will be as follows:-
  - a) As in Annexure I placed below.
  - b) Or any other disease declared by Medical Board to life endangering.
12. Fourth priority will be those who are posted in very hard area and they may be considered as per their tenure in that post.
13. Fifth priority will be those who are posted in hard area and they may be considered as per their tenure in that post.
14. Sixth priority will be those who are seeking transfer on marriage ground.
15. Others will be dealt as per their station seniority.

In case of any teachers safety and security, certified by ADG (Security/CID), it will be considered or top priority.

The competent authorities for effectively transfer will as it is and guidelines of GAD 2020 and transfer guideline of teachers 2015 will be guiding principal.

**Sd/-**  
**(Mr. B.K.Singh) IFS,**  
Administrative Secretary to Government.  
School Education Department.

No. Edu-I/173/2020

Dated:- // -01-2021

Copy to the:-

1. Chairperson JK BOSE, Jammu.
2. Director School Education, Jammu.
3. Director School Education, Kashmir.

 

4. Director Finance, School Education Department.
5. Project Director, Samagra Shiksha, J&K.
6. OSD to Advisor (B) to Hon'ble Lieutenant Governor.
7. Joint Director SCERT, J&K
8. Chief Education Officer \_\_\_\_\_ (All).
9. Private Secretary to Chief Secretary for information of Chief Secretary.
10. Private Secretary to Commissioner/Secretary, to General Administration Education Department.
11. Private Secretary to Administrative Secretary to Government School Education Department.
12. Private Secretary to Secretary Law and parliamentary Affairs, J&K.
13. Office order file.

  
**Umesh Sharma**  
Deputy Secretary to Govt.  
School Education Department



## ANNEXURE – 1

### Type of Diseases Prescribed as Valid for Transfer on Medical Grounds. TYPE OF DISEASE

1. CANCER
2. PARALYTIC STROKE
3. RENAL FAILURE
4. CORONARY ARTERY DISEASE AS EXPLAINED BELOW
5. THALASSAEMIA
6. PARKINSONS' DISEASE
7. MOTOR – NEURON DISEASE

The brief description of illness which will be considered as medical grounds for the purpose of transfer, in terms of transfer guidelines is as under. Medical terms referred herein will be meaning as given in the Butterworth's Medical Dictionary.

#### (i) Cancer

It is the presence of uncontrolled growth and spread of malignant cells. The definition of cancer includes leukemia, lymphomas and Hodgkins' disease.

#### Exclusions:

This excludes non-invasive carcinoma(s) in-Situ, localized non-invasive Tumour(s) revealing early malignant changes and tumour(s) in presence of HIV infection or AIDS; any skin cancer excepting malignant melanoma(s) are also to be excluded.

#### (ii) Paralytic Stroke

(Cerebro-vascular accidents) Death of a portion of the brain due to vascular causes such as (a) Hemorrhage (cerebral), (b) Thrombosis (cerebral), (c) Embolism (cerebral) causing total permanent disability of two or more limbs persisting for 3 months after the illness.

#### Exclusions:

- i) Transient / Ischemic attacks.
- ii) Stroke – like syndromes resulting from.
  - a) Head Injury
  - b) Intracranial space occupying like abscess, traumatic hemorrhage and tumor.
  - c) Tuberculosis meningitis, Pyogenic meningitis and meningococcal meningitis.

#### (iii) Renal failure

It is the final renal failure stage due to chronic irreversible failure of both the kidneys. It must be well documented. The teacher must produce evidence of undergoing regular haemodialysis and other relevant laboratory investigations and doctor certification.

#### (iv) Coronary artery Disease

1. Cases involving surgery on the advice of a consultant cardiologist to correct narrowing or blockage of one or more coronary arteries or valve replacements / reconstructions shall be considered MDG cases up to three years from the date of actual open heart surgery and the eligible employees shall be entitled for the points during this period.

2. Cases involving non surgical techniques eg. Angioplasty through the arterial system. Such cases will be considered MDG Cases for a period of one year from the date of procedure and the eligible employees shall be entitled for points during this period.

(v) **THALASSAEMIA**

It is an inherited disorder and it is diagnosed on clinical and various laboratory parameters. Patients with Thalassaemia who is anemic and is dependent upon regular blood transfusion for maintaining the hemoglobin level. In addition he is on chelating agent and other supportive care.

- i) Thalassaemia major:- History of blood transfusion /replacement at less than three months interval. It must be well supported by all medical documents. The history should include the periodicity duration of blood transfusion / replacement required by the patient / Chelation therapy.

Exclusion:

- (a) Patient may have Thalassaemia minor. His anemia may become severe because of concurrent infection or stress. Anemia may become severe because of nutritional deficiency or other associated factor.
- (b) Blood transfusion is not required and these patients do not require Chelation therapy.

(vi) **PARKINSONS' DISEASE**

Slowly progressive degenerative disease of nervous system causing tremor, rigidity, slowness and disturbance of balance. Must be confirmed by a neurologist.

Inclusion:

Involuntary tremulous motion with lessened muscular power, in parts not in action and even when supported; with a propensity to bend the trunk forward and to pass from a wailing to a running pace, the senses and intellects being uninjured.

Exclusion :

- (i) Patients who are stable with the support of medicine.
- (ii) Detection of Parkinsons' disease within the duration of 5 years.

Requirement :

Date of detection of the disease, hospitalization extent of involvement, duration of treatment along with discharge summary should be furnished. Mention should be made about the progressiveness of the disease, and summary of inception of the patient must be confirmed by Neurologist.

(vii) **MOTOR - NEURON DISEASE :**

Slowly progressive degeneration of motor neuron cells of brain and spinal cord causing weakness, wasting and twitching in limbs and difficulty in speaking and swallowing.

Must be confirmed by neurologist.

Inclusions :

Irreversible / progressive motor neuron disease with presence of weakness wasting and fasciculation of limbs with / without brisk tendon jerks and extension painter response.

Exclusion :

Weakness of muscle due to other causes like infections, neuropathy trauma, idiopathic, motor – neuron disease involving less than 02 limbs and the muscle power is more than 3 grades. Requirement : It should be duly supported by MRI, EMG and nerve conduction test.

\*\* **“Blindness”** refers to a condition where a person suffers from any of the following conditions namely:-

- (i) Total absence of sight; or
- (ii) Visual activity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses; or
- (iii) Limitation of the field of vision subtending an angle of 20 degree or worse.

\*\* **“Hearing Impairment”** means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

\*\* **“Locomotor disability”** means disability of the bones joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.

\*\* **“Person with disability”** means a person suffering from not less than forty percent of any disability as certified by a medical authority.