

**Government of Jammu and Kashmir**  
Department of Disaster Management, Relief Rehabilitation & Reconstruction  
(State Executive Committee)  
Civil Secretariat, Jammu  
.....

**Subject: Standard Operating Procedure for select activities in rural areas-regarding.**

**Government Order No. 43- JK (DMRRR) of 2020.**

**D a t e d : 16 .04.2020**

- 1) Whereas, the Government of India vide its Order No.40-3/2020-DM-I(A) dated 24.03.2020 read with order of even number dated 15.04.2020, has notified measures for lockdown all over the country w.e.f. 25<sup>th</sup> March, 2020, till 3<sup>rd</sup> May, 2020; and
- 2) Whereas, accordingly, the Deputy Commissioners, in their capacity as the Chairpersons of District Disaster Management Authorities, have issued orders for enforcing lockdown in their respective districts since 25<sup>th</sup> March, 2020, to be in force till 3<sup>rd</sup> May, 2020; and
- 3) Whereas, consequent upon Government of India's decision to allow some select additional activities, it has been felt necessary to lay down certain instructions/Standard Operating Procedure (SOP) to facilitate the functioning of these activities while observing norms of social distancing.
- 4) Now, therefore, in exercise of powers conferred upon me, in my capacity as the Chairperson of State Executive Committee, under Section 24 of the Disaster Management Act, 2005, the instructions annexed with this order are notified as the SOP to be followed for taking up select activities in rural areas.

  
16/4

**(B. V. R. Subrahmanyam)**  
**Chief Secretary**  
**Chairperson, State Executive Committee**

**No. DMRRR/PS/Secy/SS1/2020**

**Dated: 16.04.2020.**

Copy to:

1. Financial Commissioner, Health and Medical Education Department.
2. Principal Secretary to the Lieutenant Governor, J&K.
3. Secretary to the Government, Department of Rural Development & Panchayati Raj.
4. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
5. Divisional Commissioner, Kashmir/Jammu.
6. Inspector General of Police, Kashmir/Jammu.
7. All Deputy Commissioners.
8. District Disaster Management Authorities, Jammu & Kashmir.

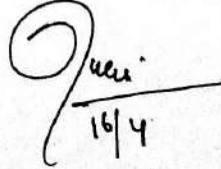
April 16, 2020

**Sub: Instructions /SOP for resumption of MGNREGA activities during the lockdown period by the Rural Development Department.**

The District Programme Coordinators viz., the District Development Commissioners are advised to allow MGNREGA activities in areas outside Containment Zones as demarcated and to follow the SOP as detailed below strictly while implementing MGNREGS in the UT of J&K: -

- a) At Block/GP level, nodal officer/officials shall be nominated by concerned DPC for receiving demands from MGNREGA workers through SMS/whatsapp/phone.
- b) The District Development Commissioners shall provide duty passes to field functionaries (BDO/MLW/JE/PO/TA/GRS), on need basis, for implementation of MGNREGS (allotment of works, measurement/ billing and attendance).
- c) Priority shall be given to irrigation and water conservation works as permissible under MGNREGA.
- d) The focus of MGNREGS may be on individual oriented works which directly benefit SC/ST/Women headed households as well as small and marginal farmers and other poor households, ensuring adherence to 60:40 labour/ material ratio as mandated under MGNREGA.
- e) All district and field level authorities would ensure;
  - i. maintenance of social distancing,
  - ii. use of protective face covers/ masks
  - iii. repeated washing of hands with soap and water themselves and by MGNREGA workers.
- f) The masks are to be issued to the MGNREGA workers and departmental staff by the DDC as per Government instructions and beneficiaries to be encouraged to use homemade masks at work site and at homethrough distribution of prescribed manual on masks.
- g) The Arogya Setu App will be promoted/ downloaded among MGNREGA workers to the extent possible.
- h) The detailed SoP issued by MoRD, Gol in light of MHA guidelines shall be adhered strictly.

If any new area is included in the category of Containment Zones, then MGNREGA activities allowed in that area will be immediately suspended.

  
16/4