



Government of Jammu and Kashmir,
Services Selection Board,
Zum Zum Building Rambagh, Srinagar.
(www.jkssb.nic.in)

Advertisement Notice No. 05 of 2015

Dated: 01.09.2015

Subject: - Advertisement for State/Divisional Cadre posts under Jammu and Kashmir Special Recruitment Rules, 2015 notified vide SRO-202 of 2015 dated 30th June, 2015.

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|----|--|--------------|
| a) | Date of Commencement for submission of online applications | = 05.09.2015 |
| b) | Last Date for submission of online applications | = 18.09.2015 |
| c) | Last Date for submission of fee/ Bank Challan | = 19.09.2015 |

Total Number of posts advertised = 1088

(1) **Online applications are invited** from the eligible candidates for participating in the selection process for the State and Divisional cadre posts shown against Item code No's mentioned in the **Annexure , "X-1" to " X-3"** to this notification who:-

- (i) Are Permanent residents of J&K State.
- (a) **It is further amplified that in respect of Divisional Cadre posts only those candidates belonging to the concerned Division can apply. However, candidate belonging to SC category shall be eligible to apply for the said reserved vacancies irrespective of their residence in the concerned District or Division.**
- (b) "A person shall be deemed to be resident of a particular District /Division if he/ she has resided in such District /Division as the case may be for a period of not less than 15 years before the date of applying for a particular post and is actually residing in the said area".
- (c) If a woman marries outside her District/Division, the period of residence of 15 years shall not operate as bar for applying to a post provided that her husband has resided in that District/Division, as the case may be for a period of not less than 15 years."
- (ii) Are having age as on **01.01.2015**.
- (i) not below 18 years; and
- (ii) not above:-
- (a) 40 years in case of Open Merit.
- (b) 43 years in case of SC / ST/ RBA/ ALC/ OSC candidates.
- (c) 42 years in case of Physically Challenged candidates.
- (d) 48 years in case of Ex-Servicemen.
- (e) 40 years in case of candidates in Government Service/Contractual employees;

- (i) Are in possession of the prescribed academic / professional / technical qualifications and fulfill all other eligibility conditions wherever required as shown against each post/item in the Annexure by or before last date of receipt/submission of application forms i.e. **18.09.2015**.
- (ii) Have deposited fees of **Rs. 400/- (Rupees Four hundred)** in any of the branches of Jammu and Kashmir Bank in the account number specified and printed on the payment e-challan only up to 19.09.2015.

➤ **Who are eligible for applying for more than one post are required to apply separately for each post.**

(2) **The necessary instructions regarding filling up of online applications are given herein below:-**

- i. **Candidates are required to apply online through jkssb website www.jkssb.nic.in .No other means/ mode of application will be accepted.**
- ii. Applicants are first required to go to the jkssb website www.jkssb.nic.in and click on the link "Online Application".
- iii. Applicants are advised to check their eligibility for a particular post/Item No by clicking on the post/Item No name before applying online.
- iv. Candidates can apply online by clicking on the "apply" button shown on the jkssb website www.jkssb.nic.in/pages/jobs.aspx. **All the fields in the online application format should be filled up carefully.**
- v. **On clicking "apply" button an instruction window is shown. Candidates should read instructions carefully before clicking on proceed button at the bottom of the webpage.**
- vi. On clicking "proceed" button system asks for candidate's **personal information** including 'name', 'father's/husband's name', 'category', 'dob', gender, 'marital status', 'contact information', email-id, qualification details, and other relevant information.
- vii. The candidate is required to upload the images of recent **photograph, signature and thumb impression specimen**. Images to be uploaded should be only in (*.jpeg,*.jpg).
 - **Size of the photograph (passport size) must be between 20kB to 50kB.**
 - **Size of the signature and thumb impression must be between 10kB to 20kB.**
- viii. Click on "**submit**" button at bottom of the page, it will display all facts/particulars that you have mentioned on entry time. If you are sure with filled details then click on respective button to finally push data into server with successfully submission report that you can print. Otherwise you can modify your details.
- ix. Candidates cannot edit their application after submission.
- x. A registration slip is generated where you can find your **13 digit application number, 10 digit username and link to print e-challan and application form.**

- xi. On completion of above step your account is created regarding which an e-mail is sent to e-mail specified while filling the application form. Candidates can access their account by logging in to their respective accounts.
- xii. **Candidates** should ensure that their personal email id (as specified in the online application form while applying for any post) is kept active during the currency of a recruitment project.
- xiii. The candidate should take a printout of the fee payment challan.
- xiv. Candidates can deposit fees of **Rs. 400/- (Rupees Four hundred)** only in any of the branches of Jammu and Kashmir Bank in the account number specified and printed on the payment e-challan only.
- xv. Go to the nearest Jammu and Kashmir bank branch with the fee payment e-challan and pay, in cash.
- xvi. Obtain the candidate's counterfoil copy of the application fee payment e-challan duly authenticated by the bank with **(a) branch name & code no and (c) date of deposit** filled by the branch official.
- xvii. Candidates are also advised to keep a photocopy of the fee payment challan with them.
- xviii. **Submission of fee payment challan shall not be accepted / entertained after cut-off date fixed for the advertisement notification.**
- xix. **Candidates should not submit a printout of the application / fee payment receipt (cbs challan) to jkssb at this stage.**
- xx. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.
- xxi. The application printout along with the fee payment receipt and required copies of documents should be kept ready for submission if shortlisted for interview.

(3) The in-service candidates/contractual employees shall submit photocopy of filled online application form through proper channel viz. the concerned Head of Department. In the event of failure of the candidate to route the application through proper channel, his / her eligibility shall be assessed as if he / she is not an in-service candidate. The Head of Department concerned shall forward the application form of the in-service candidates to the office of Administrative Officer, Services Selection Board of the concerned Divisions/Secretary Services Selection Board, Central Office within **30 days** after the last date of filing of applications i.e. **18.10.2015**.

(4) The last date for the submission of online application forms as prescribed above shall be the cutoff date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the **1st of January, 2015**. Any qualification/ experience acquired after last date of receipt /submission of online application form i, e.**18.09.2015** shall not be taken into account for any purpose.

- (5) The prescribed qualifications reflect the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for written test/ interview and also grant weight-age to the higher qualification in relevant line/ discipline as may be decided by the Board.
- (6) The degrees/ diplomas obtained through distance mode which are in consonance with the Govt. Order No. 252-HE of 2012 dated.30.05.2012 shall be entertained subject to the terms and conditions mentioned therein.
- (7) Call letters shall not be issued individually; however, Board shall give wide publicity through print and electronic media, official Website (www.jkssb.nic.in) of the Board about the venues, dates of the written test/ interview for the information of eligible candidates. No claim of being unaware of the dates/ schedule for written test/ interview shall be entertained.
- (8) The candidate must produce the original qualification/ category certificates/Bonafide certificates in case of qualifications obtained outside the J&K State before the Committee constituted for oral test or as and when the Board may call such documents so that their eligibility for participation in the Physical/Type/Written Test/interview is verified. Any candidate who fails to produce the relevant original documents/ testimonials on the scheduled date shall not be allowed to appear in the written/ oral test.
- (9) No TA/DA will be paid for participation in the written test/interview.
- (10)
- i) The horizontal reservation for Ex-Serviceman and Physically Handicapped persons to the extent of 6% and 3% respectively means the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons the reservation shall be available only for services, posts and type identified for the purpose by the competent authority under the provisions of Jammu and Kashmir Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1998 and 'to the extent specified therein read with Govt. order No.1470-SW of 2014 dated 17.06.2014.
- ii) The horizontal reservation to the extent of 6% of the available vacancies shall be provided to the Ex- Serviceman against such posts only where the maximum of the pay scale does not exceed Rs. 10500/- (pre revised).
- 11) **In terms of SRO 202 of 2015 read with Govt. order No.912-GAD dated 30.06.2012 , further prescribed/notified as:-**
- i) Appointment would be on regular basis from the date of appointment.
- ii) A person appointed under these rules shall be initially on probation for a period of five years and after completion of five years his service shall be declared as permanent subject to passing of such tests, or successfully undergoing such training as provided under the Jammu and Kashmir Civil Services (classification, Control and Appeal) Rules, 1956 or as prescribed under the relevant recruitment rules governing the post/service to which he has been appointed.
- iii) The person appointed against the post in rural and far flung areas of the State shall have to necessarily work for a period of five years on the post against which he has been appointed and such appointee shall not be eligible for transfer for whatsoever reason during the temporary service of five years.
- iv) The person appointed against any available vacancy on the basis of being a resident of backward area or an area adjoining Line of Actual Control shall serve in such areas for a period of not less than seven years as provided under sub section (2) of Section Reservation Act, 2004.

- v) During the period of first five years, the appointee shall be entitled to the minimum of scale of pay along with the grade pay applicable to the post against which he is appointed.
- vi) Every appointee shall after completion of five years period on probation be entitled to fixation of pay in the time scale of pay applicable to the post against which he is appointed. The persons appointed under these rules shall be entitled to annual increments, Dearness Allowance, House Rent Allowance and City Compensation Allowance after successful completion of their five years service on consolidated salary.
- vii) These appointees shall be entitled to the benefits under the Medical Attendance Rules and Leave Rules from the date of their appointment.
- viii) The seniority of persons appointed under these rules shall reckon from the date of their appointment.
- ix) The period spent on probation/consolidated salary shall also reckon for purposes of calculating the qualifying service of these appointees for pension and other benefits provided under rules.
- x) Other conditions of service like age, qualification, discipline, conduct and other allied matters, a person appointed under these rules shall be governed by the recruitment rules of the service to which the post occupied by him belongs, besides other rules, regulations and orders in vogue in the State Civil Services in general.

(S. A. Raina) KAS,
Secretary,
J&K Services Selection Board,
Srinagar.

No. SSB/Sel/Secy/Advt.No.05/2015/8875-8908

Dated: 01.09.2015.

Copy to the:-

1. Chief Secretary J&K Government, Srinagar
2. Principal Secretary/Commissioner Secretary/Secretary to Government of concerned Department Civil Secretariat, Srinagar.
3. Principal Secretary to Hon'ble Chief Minister J&K Govt. Srinagar.
4. Principal Secretary to the Hon'ble Governor, J & K State. Srinagar.
5. Divisional Commissioner Jammu/Kashmir.
6. Commissioner/Secretary to Government General Administration Department, Civil Secretariat, Srinagar.
7. Director Information J&K for publication of Advertisement Notice in all dailies of J&K State for three consecutive days including the State Times published from New Delhi.
8. All Deputy Commissioners for information. The notification be given due publicity at the prominent places in the district.
9. Director, Radio Kashmir Jammu/ Srinagar/ Leh/ Baderwah/ Kupwara/ Kargil for putting the notice on air for seven consecutive days in addition to the Rozgar Bulletin.
10. Vice President J&K Bank Head Office Srinagar for information.
11. Chief Executive Officer, Hill Development Council, Leh/Kargil.
12. Director Employment J&K Srinagar.
13. Director, Door Darshan Kendra, Jammu / Srinagar for telecasting the substance of the notice for seven consecutive days in addition to the Rozgar Bulletin.
14. Additional Resident Commissioner J&K Government, 5-Prithvi Raj Road, New Delhi for information.

15. General Manager, Government Press Jammu/Srinagar for publication in an extraordinary issue of Government Gazette.
16. Secretary Legislative Assembly / Council, Srinagar.
17. Joint Director Employment Srinagar / Jammu.
18. Director Sainik Welfare J&K, Srinagar.
19. Director Resettlement, Headquarters Northern Command C/O 56 APO.
20. Incharge Rozgar Bulletin Radio Kashmir Srinagar with the request to broadcast the Notification for wider publicity of the candidates.
21. All Deputy Directors/Assistant Directors District Employment & Counseling Centre _____.
22. Senior Law Officer, Services Selection Board Srinagar.
23. Administrative Officer Services Selection Board Srinagar /Jammu.
24. All District Information Officers.
25. Tehsildar Uri, Karnah, Gurez, Mahore, Gandoh,(Bhalessa), Marwah, Dachhan (Kishtwar)
26. Private Secretary to Chairperson J&K Services Selection Board Srinagar.
27. Naib Tehsildar, Nowgam (Kishtwar) Bani (Kathua) Dudoo Basantgarh, Karnah, Dachhan.
28. P.A.s to all Members of J&K Services Selection Board.
29. Counselor Employment, Information Bureau, University of Kashmir/Jammu.
30. Zila Sainik Welfare Board Jammu / Srinagar / Samba / Leh / Rajouri/ Baramulla.
31. Notice Board, Services Selection Board Srinagar/Jammu.
32. Notice Board, Civil Secretariat, Srinagar/Jammu.

**Annexure "X-1" to Advertisement Notice No.05 of 2015 dated 01 .09.2015
State Cadre**

Total Posts= 341

Item No.	Name of the Department	Name of the post	Cadre	OM	RBA	SC	ST	ALC	OSC	HC	Total	Prescribed Qualification
161	Agriculture Production Department	Sericulture Assistant	State	6	1	0	0	0	0	-	7	Graduate in Natural Science. Technical:Post Graduate Diploma in Sericulture (PGDS) from Central Silk Board Govt. of India. Desirable: B.Sc Sericulture (04 years course from Agriculture University). OR M.Sc Sericulture.
162	Agriculture Production Department	Field Assistant	State	2	1	0	0	0	1	-	4	Graduate in Natural Science. Technical:Post Graduate Diploma in Sericulture (PGDS) from Central Silk Board Govt. of India. Desirable: B.Sc Sericulture (04 years course from Agriculture University). OR M.Sc Sericulture.
163	Agriculture Production Department	Junior Agriculture Extension Officer	State	54	7	2	3	2	1	-	69	B Sc Agriculture from a recognized University.
164	Agriculture Production Department	Grading/ Marketing Inspector	State	5	0	0	0	1	0	-	6	Graduate or its equivalent of any recognized University, preference being given to those candidates who possess Diploma in Market Management.
165	Agriculture Production Department	Telex Operator	State	1	0	0	0	0	0	-	1	1st. TDC or equivalent thereof from any recognized Board/ University, trained in type and shorthand with speed of 40 words in typing and 60 words in shorthand per minute and trained in operating Telex Apparatus.
166	Finance Department	Driver	State	1	1	1	0	0	0	-	3	Matriculation and having valid Driving License in hilly Areas.
167	Finance Department	Driver	State	1	1	1	0	0	0	-	3	Matric having hill driving license with five years experience
168	Finance Department	Data Entry operators	state	3	2	1	1	0	0	-	7	BCA or Graduation from any recognized University with "A Level" Computer diploma from DOEACC/NIELT.
169	Finance Department	Inspector	State	47	20	8	10	2	1	-	88	Graduate from any recognized University

170	Finance Department	Sub Inspector	State	1	1	0	0	0	0	-	2	Graduate from any recognized University
171	Forest Deptt/ Civil Aviation/ Labour & Employment Deptt/ Co-Operative Deptt/ Hospitality and Protocol Deptt/ Tourism and Culture/ Finance Deptt/ Higher Education Deptt/ Housing and Urban Development Deptt/ Agriculture Production Deptt/ Rural Development and Panchayati Raj Deptt/Labour and Employment Deptt.	Junior Assistant	State	43	13	7	5	2	1	-	71	a). Graduation from any recognized University with knowledge of type writing having not less than 35 words speed per minute. (b). Six months certificate course in computer applications from a recognized Institute.
172	Home Department	Laboratory Assistant	State	2	1	0	1	0	0	-	4	B Sc with Botany/ Zoology/ Bio-Chemistry/ Micro-Biology/ Biology/ Forensic Science/ Finger Print/Criminology/ Chemistry/ Physics/ Mathematics as one of the subject from the recognized University with Diploma in Computer Science.
173	Home Department	Gas Mechanic	State	0	1	0	0	0	0	-	1	Matriculation with Diploma in Electrical Stream from ITI
174	Hospitality & Protocol Department	Carpenter-cum-Polisher	State	1	1	0	0	0	0	-	2	Matric pass with ITI in relevant trade having 5 years experience.
175	Hospitality & Protocol Department	Electrician	State	1	0	0	0	0	0	-	1	Should be Matriculate with ITI certificate in the field plus experience in the line.
176	Hospitality & Protocol Department	Room Bearer	State	2	2	1	0	1	0	-	6	Matric with short course of 2 to 6 weeks from Institute of Hotel Management plus experience in the line.
177	Hospitality & Protocol Department	Table Boy	State	0	0	0	1	0	0	-	1	Matric with short course of 2 to 6 weeks from Institute of Hotel Management plus experience in the line.
178	Hospitality & Protocol Department	Waiter	State	1	1	0	0	0	0	-	2	Matric with short course of 2 to 6 weeks from Institute of Hotel Management plus experience in the line.
179	Labour & Employment/Finance/Industries & Commerce/ Labour & Employment/ Finance/	Junior Scale Stenographer	State	19	7	4	3	1	0	-	34	1. Graduation from any recognized University having minimum speed of 65 and 35 words per minute in shorthand and type writing respectively. 2. Six months certificate course in Computer

												Applications from a recognized Institute.
180	Planning and Development Department	Assistant Manager (Maintenance)	State	1	0	0	0	0	0	-	1	B.E.Electronics/Computer Engineering Specializing in Hardware preferably with at least one year experience in computer hardware maintenance.
181	Planning and Development Department	Electronic Data Processing Supervisor	State	1	1	0	0	0	0	-	2	Bachlors Degree with Economics/Statistics/ Mathematics/ Commerce/ Computer appliccation/ Information Technology as one of the elective subjects.
182	Power Development Department	Junior Engineer Electrical	State	10	4	2	2	0	1	-	19	Bachlors Degree in Electric/ Electronics Engineering or Three years Diploma in Electric/ Electronic Engineering.
183	Tourism Department	Carpentor	State	1	0	0	0	0	0	-	1	ITI trade in Carpentry
184	Tourism Department	Junior Yatchman	State	1	0	0	0	0	0	-	1	Matriculation with certificate of Yatching from a recognized Institute.
185	Tourism and Culture	Carpentor	State	1	0	0	0	0	0	-	1	ITI trade in Carpentry
186	Tourism and Culture	Junior Yatchman	State	1	0	0	0	0	0	-	1	Matriculation with certificate of Yatching from a recognized Institute.
187	Transport Department	Greaser Washer	State	0	1	0	1	0	0	-	2	Matric Pass
188	Transport Department	Solderer	State	1	0	0	0	0	0	-	1	a) Matric Pass and ITI trained in respective trade. B) To pass departmental trade test
Total				207	66	27	27	9	5		341	

Annexure "X-2" to Advertisement Notice No.05 of 2015 dated 01 .09.2015 Divisional Cadre Kashmir

Total Posts= 352

Item No.	Name of the Department	Name of the post	Cadre	OM	RBA	SC	ST	ALC	OSC	HC	Total	Prescribed Qualification
189	Agriculture Production Department	Librarian	Div.Kashmir	1	0	0	0	0	0	-	1	B.Lib Sc
190	Agriculture Production Department	Translator	Div.Kashmir	1	0	0	0	0	0	-	1	BCA or equivalent Computer application.

191	Agriculture Production Department	Tractor Driver	Div.Kashmir	3	0	0	0	0	0	-	3	Matric with valid Tractor Driving license.
192	Agriculture Production Department	Foreman	Div.Kashmir	1	0	0	0	0	0	-	1	B.Sc Agriculture Engineering.
193	Agriculture Production Department	Cleaner	Div.Kashmir	0	1	0	0	0	0	-	1	Matric and Chit Cleaner.
194	Agriculture Production Department	Driver	Div.Kashmir	1	0	0	0	0	0	-	1	Matric Pass Technical: Two years Hill Driving Licence.
195	Agriculture Production Department	Driver	Div.Kashmir	1	1	1	0	0	0	-	3	Middle Pass possessing Hill & Plain Driving License for Light & Heavy Vehicles.
196	Agriculture Production Department	Driver	Div.Kashmir	15	2	1	1	1	1	-	21	Matric with valid Hill license.
197	Agriculture Production Deptt./ Technical Education/YSS Deptt. /Finance Deptt. / Revenue Deptt./ Agriculture Production Deptt.	Junior Scale Stenographer	Div.Kashmir	22	9	4	5	1	0	-	41	1. Graduation from any recognized University having minimum speed of 65 and 35 words per minute in shorthand and type writing respectively. 2. Six months certificate course in Computer Applications from a recognized Institute.
198	Animal/ Sheep Husbandry Department	Veterinary Pharmacist	Div. Kmr	1	1	0	0	0	0	-	2	Matric with Science
199	ARI & Trainings	Copy Holder	Div. Kmr	0	1	0	0	0	0	-	1	Graduate
200	ARI & Trainings	Proof Reader	Div. Kmr	1	0	0	0	0	0	-	1	Graduate
201	ARI & Trainings	V.Copy Holder	Div. Kmr	1	0	0	0	0	0	-	1	Graduate
202	Consumer Affairs & Public Distribution Department	Assistant Storekeeper-cum-Clerk	Div.Kashmir	6	3	1	1	0	1	-	12	Graduate from any recognized University
203	Culture Department	Survey	Div.Kashmir	1	0	0	0	0	0	-	1	Master's Degree in Bodhi
204	Culture Department	Survey Cum Excavation Assistant	Div.Kashmir	2	0	0	0	0	0	-	2	M.A. in Archacology/Ancient history
205	Culture Department	Museum Assistant Grade-II	Div.Kashmir	1	0	0	0	0	0	-	1	M.A. in Museology/Aarchaeology/History
206	Culture Department	Documentation Assistant	Div.Kashmir	1	0	0	0	0	0	-	1	Master's Degree in Museology/Art History

207	Culture Department	Assistant Curator	Div.Kashmir	2	0	0	0	0	0	-	2	Master's Degree in Achaeology/ Muscology/ Art History with Degree/Diploma in conservation
208	Culture Department	Senior Conservator	Div.Kashmir	1	0	0	0	0	0	-	1	M.Sc Chemistry with degree/diploma in any following subjects:- Archacology/Muscology/Conservation
209	Culture Department	Gallery Assistant	Div.Kashmir	1	0	0	0	0	0	-	1	Bachelor's Degree with History as one of the subject
210	Culture Department	Receptionist/ Sales Assistant	Div.Kashmir	1	0	0	0	0	0	-	1	Graduate from any recognized University
211	Culture Department	AC Operator/ Electrician	Div.Kashmir	1	0	0	0	0	0	-	1	10+2 with Diploma in Electronics from ITI
212	Culture Department	Carpenter	Div.Kashmir	1	0	0	0	0	0	-	1	10+2 with Diploma in Carpentry from ITI
213	Finance Department	Receptionist	Div.Kashmir	1	0	0	0	0	0	-	1	Graduate
214	Finance Department	Sub Inspector	Div.Kashmir	49	21	9	10	3	1	-	93	Graduate from any recognized University
215	Finance Department	Driver	Div.Kashmir	1	1	1	0	0	0	-	3	Matric having hill driving license with five years experience
216	Higher Education	Tabla Assistant	Div.Kashmir	0	1	0	0	0	0	-	1	Bachelor's Degree in Music with specialization in Tabla from a recognised Institute/University
217	Higher Education	Assistant PTI	Div.Kashmir	2	0	0	0	0	0	-	2	B.P.E (three years course) or Graduate with B.P.Ed from a recognised University, preference shall be given to those who have outstanding career and have participated in the recognised events at the National/Internation level.
218	Higher Education	Junior Laboratory Assistant	Div.Kashmir	10	3	1	2	0	0	-	16	Graduate with Science, preference shall be given to candidates having obtained post Graduate Diploma in Professional Lab. Course in Chemistry/other Sciences.
219	Higher Education	Mistry	Div.Kashmir	2	0	0	0	0	0	-	2	Matriculation with National Trade test/ITI Trained ikn the particular trade.
220	Industries and Commerce	Assistant Handicrafts Training Officer	Div.Kashmir	9	2	2	0	0	1	-	14	Graduate
221	Industries and Commerce	Sr. Craft Instructor Carpet	Div.Kashmir	1	1	0	0	0	0	-	2	Matric and above with 10 years experience in the line and should be a national awardee subject to practical test
222	Industries and Commerce	Sr. Craft Instructor Chain Stitch	Div.Kashmir	0	0	0	1	0	0	-	1	Matric and above with 10 years experience in the line and should be a national awardee subject to

												practical test
223	Industries and Commerce	Sr. Craft Instructor Crewel	Div.Kashmir	0	1	0	0	0	0	-	1	Matric and above with 10 years experience in the line and should be a national awardee subject to practical test
224	labour & Employment	provident Fund Inspector	Div. Kmr.	1	0	0	0	0	0	-	1	M.B.A/M.Com/Master in Financial Control
225	Planning and Development Department	Assistant Manager (Maintenance)	Div.Kashmir	1	0	0	0	0	0	-	1	B.E.Electronics/Computer Engineering Specializing in Hardware preferably with at least one year experience in computer hardware maintenance.
226	Planning and Development Department	Junior Statistical Assistant	Div.Kashmir	1	0	1	0	0	0	-	2	Bachlors Degree with Economics/Statistics/ Mathematics/ Commerce/ Computer application/ Information Technology as one of the elective subjects.
227	Planning and Development Department	Electronic Data Processing Supervisor	Div.Kashmir	3	1	1	0	0	0	-	5	Bachlors Degree with Economics/Statistics/ Mathematics/ Commerce/ Computer application/ Information Technology as one of the elective subjects.
228	Public Works (R&B) Department	Work Supervisor (Civil)	Div.Kashmir	3	1	0	1	0	0	-	5	Matriculation Examination pass or its equivalent from and recognized Institute University and having ITI Certificate in Building Construction or Carpentry Trade.
229	Public Works (R&B) Department/ARI & Trainings/Forest Department/Co-Operative Department/Finance Department/Higher Education	Junior Assistant	Div.Kashmir	21	17	8	9	3	0	-	58	a). Graduation from any recognized University with knowledge of type writing having not less than 35 words speed per minute. (b). Six months certificate course in computer applications from a recognized Institute.
230	Social Welfare Department	Tehsil Social Welfare Officer/ Superintendent of Home	Div. Kmr	1	0	0	0	0	0	-	1	Graduate from a recognised University. Preference shall be given to candidates with Social Science
231	Technical Education/YSS Deptt.	Demonstrator (Civil Engineerig)	Div.Kashmir	2	1	1	1	0	0	-	5	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/Board
232	Technical Education/YSS Deptt.	Demonstrator (Mechanical Engineerig)	Div.Kashmir	1	0	0	0	0	0	-	1	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/Board

233	Technical Education/YSS Deptt.	Demonstrator (Electrical Engineerig)	Div.Kashmir	2	0	0	0	0	0	-	2	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/Board
234	Technical Education/YSS Deptt.	Workshop Instructor, Simthy/Moulding/Pattern Making/ Machinist/ Welding	Div.Kashmir	2	1	1	1	0	0	-	5	Matric with ITI/NTC certificate and experience of 5 years in reputed workshop. Desirable; 3 years diploma in Machanical/Electrical/Civil/Electronics and Communication from a recognised Institute
235	Technical Education/YSS Deptt.	Plumber	Div.Kashmir	2	0	1	0	0	0	-	3	Matric with NTC in appropriate trade
236	Technical Education/YSS Deptt.	Instrument Repairer	Div.Kashmir	2	0	1	0	0	0	-	3	Matric with ITI/NTC in appropriate trade
237	Technical Education/YSS Deptt.	Junior Lab Assistant	Div.Kashmir	6	1	2	1	0	0	-	10	10+2 with Science or its equivalent qualification from recognised Board of School Education
238	Technical Education/YSS Deptt.	Bioler Mechanic	Div.Kashmir	1	0	0	0	0	0	-	1	Matric with ITI/NTC from recognised Institute
239	Technical Education/YSS Deptt.	Lab Technician	Div.Kashmir	1	0	0	0	0	0	-	1	Matric with ITI/NTC in appropriate trade
240	Technical Education/YSS Deptt.	Electrician	Div.Kashmir	2	0	1	0	0	0	-	3	Matric with NTC in appropriate trade
241	Technical Education/YSS Deptt.	Draftsman	Div.Kashmir	1	0	0	0	0	0	-	1	Matric with 2 years Diploma in craftsmanship from recognized Polytechnic/Board
242	Technical Education/YSS Deptt.	Demonostrator (Information Technology)	Div.Kashmir	1	0	0	0	0	0	-	1	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/ Board
243	Technical Education/YSS Deptt.	Demonostrator (Travel and Tourism)	Div.Kashmir	1	0	0	0	0	0	-	1	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/ Board
244	Technical Education/YSS Deptt.	Demonostrator (Computer)	Div.Kashmir	2	0	0	0	0	0	-	2	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/ Board
245	Technical Education/YSS Deptt.	Junior Assistant/Computer Assistant	Div.Kashmir	2	0	0	0	0	0	-	2	10+2 examination or its equivalent qualification from any recognised University or Board not less than 35 words speed per minute in typing.
Total				200	70	37	33	8	4	0	352	

Annexure "X-3" to Advertisement Notice No. 05 of 2015 dated 01.09.2015 Divisional Cadre Jammu

Total Posts= 395

Item No.	Department	Name of the post	Cadre	OM	RBA	SC	ST	ALC	OSC	HC	Total	Prescribed Qualification
246	Agriculture Production Department	Driver	Div. Jammu	2	0	0	0	0	0	-	2	Matric Pass Technical: Two years Hill Driving Licence.
247	Animal/ Sheep Husbandry Department	Veterinary Pharmacist	Div. Jammu	4	2	1	1	0	0	-	8	10+2 with Science
248	Animal/ Sheep Husbandry Department	Grinder Operator	Div. Jammu	1	0	0	0	0	0	-	1	Matric with ITI Mechanical Trade
249	Animal/ Sheep Husbandry Department	Driver	Div. Jammu	2	0	0	0	0	0	-	2	Matric pass possessing licence for both Hilly and Plain areas
250	ARI & Trainings	Outturn Checker	Div. Jammu	0	1	0	0	0	0	-	1	Matric with Diploma in printing technology from recognized institute
251	ARI & Trainings	Machineman	Div. Jammu	0	1	0	0	0	0	-	1	Diploma in printing technology from recognized Insitute
252	ARI & Trainings	Copy Holder (Urdu knowing)	Div. Jammu	1	1	0	0	0	0	-	2	Graduate
253	Finance Department	Electrician	Div. Jammu	1	1	0	0	0	0	-	2	Martric and ITI trained in Electrician
254	Finance Department	Sub Inspector	Div. Jammu	21	25	10	12	4	2	-	74	Graduate from any recognized University
255	Finance Department	Driver	Div. Jammu	5	3	2	2	1	0	-	13	Matric having hill driving license with five years experience
256	Finance Department/ Revenue Deptt. /Rural Development & Panchayat Raj/ Health & Medical Education	Junior Scale Stenographer	Div. Jammu	38	13	6	6	2	1	-	66	1. Graduation from any recognized University having minimum speed of 65 and 35 words per minute in shorthand and type writing respectively. 2. Six months certificate course in Computer Applications from a recognized Institute.
257	Floriculture, Gardens and Parks Department	Driver	Div. Jammu	2	0	0	0	0	0	-	2	Middle Pass with possessing Hill Motor Driving License issued by the competent authority. 03 years experience in driving heavy motor vehicle.
258	Forest Department	Forester	Div. Jammu	4	1	0	1	0	0	-	6	10+2 or equivalent qualification with science subject. Physical standards:-

													i)Height=163 cms ii)Physical fitness 25 kilometers walk to be completed in four hours. li)Physical fitness certificate from Chief Medical Officer
259	Forest Department/ARI & Trainings/ Co-Operative Department / Finance Department/Health & Medical Education	Junior Assistant	Div. Jammu	14	8	3	2	1	0	-	28	a). Graduation from any recognized University with knowledge of type writing having not less than 35 words speed per minute. (b). Six months certificate course in computer applications from a recognized Institute.	
260	Health & Medical Education	Lab. Assistant	Div. Jammu	37	4	1	2	1	1	-	46	10+2 with Diploma in Medical Lab Technician from recognized institute	
261	Health & Medical Education	Jr. ECG Technician	Div. Jammu	8	1	1	1	0	1	-	12	10+2 or above qualification with diploma in Medical Assistant training course and with three months specialized training in ECG from recognized Institute	
262	Health & Medical Education	Anesthesia Assistant	Div. Jammu	1	0	0	0	0	0	-	1	10+2 or above qualification with diploma in Medical Assistant/Pharmacywith one year specialized course in Anesthesia from recognized Institute	
263	Health & Medical Education	Junior Pharmacist	Div. Jammu	7	1	1	0	0	1	-	10	10+2 with diploma in Medical Assistant/ Pharmacist training from recognized Institute	
264	Health & Medical Education	Junior Grade Nurse	Div. Jammu	2	0	0	0	0	0	-	2	10+2 or above qualification with diploma in Nursing from recognized Institute	
265	Health & Medical Education	Telephone Operator	Div. Jammu	0	1	0	0	0	0	-	1	10+2 with diploma from Indian Telephone Institute/ recognized Institute	
266	Health & Medical Education	Receptionist	Div. Jammu	3	1	0	1	0	0	-	5	10+2 or above qualification with diploma in the line from the recognized Institute	
267	Health & Medical Education	FMPHW	Div. Jammu	43	5	2	2	1	0	-	53	Matric from any recognized Board with multipurpose health worker training certificate course from recognized family planning training centre/recognized Institute	
268	Health & Medical Education	Ophthalmic Assistant	Div. Jammu	2	0	0	0	0	0	-	2	10+2 or above qualification with diploma in Ophthalmic Assistant training course from recognized Institute	
269	Health & Medical Education	Dialysis Technician	Div. Jammu	1	1	0	0	0	0	-	2	B.Sc from any recognized University with advance training in Dialysis from recognized Institute.	
270	Health & Medical Education	Health Educator	Div. Jammu	11	4	1	2	0	0	0	18	Graduate	

271	Housing and Urban Development Department	Draftsman	Div. Jammu	1	0	0	0	0	0	0	-	1	Inter-Arch./3 Years Diploma in Architecture or 2 Years Draftsmanship course from recognizes Institute/University
272	Housing and Urban Development Department	Tracer	Div. Jammu	1	0	0	0	0	0	0	-	1	2 Years Draftsmanship course from recognized Institute
273	Industries and Commerce	Assistant Handicrafts Training Officer	Div. Jammu	2	1	0	1	0	0	0	-	4	Grduate
274	Industries and Commerce	Sr. Craft Instructor Calico	Div. Jammu	0	1	0	0	0	0	0	-	1	Matric and above with 10 years experience in the line and should be a national awardee shubject to practical test
275	Industries and Commerce	Sr. Craft Instructor Phoolkari	Div. Jammu	1	0	0	0	0	0	0	-	1	Matric and above with 10 years experience in the line and should be a national awardee shubject to practical test
276	Industries and Commerce	Designer	Div. Jammu	1	0	0	0	0	0	0	-	1	Matric and above with 10 years experience in the line and should be a national awardee shubject to practical test
277	labour & Employment	provident Fund Inspector	Div. Jammu	0	0	1	0	0	0	0	-	1	M.B.A/M.Com/Master in Financial Control
278	Planning and Development Department	Assistant Manager (Maintenance	Div. Jammu	1	0	0	0	0	0	0	-	1	B.E.Electronics/Computer Engineering Specializing in Hardware preferably with at least one year experience in computer hardward maintenance.
279	Planning and Development Department	Electronic Data Processing Supervisor	Div. Jammu	2	1	1	0	0	0	0	-	4	Bachlors Degree with Economics/Statistics/ Mathematics/ Commerce/ Computer application/ Information Technology as one of the elective subjects.
280	Technical Education/YSS Deptt.	Demonstrator (Civil Engineering)	Div. Jammu	2	0	1	0	0	0	0	-	3	Degree or its equivalent with not less than 50% marks or 3 years diploma with not less than 65% marks in appropriate branch of Engineering from recognized University/Board
281	Technical Education/YSS Deptt.	Junior Lab Assistant	Div. Jammu	2	0	1	0	0	0	0	-	3	10+2 with Science or its equivalent qualification from recognised Board of School Education
282	Technical Education/YSS Deptt.	Librarian	Div. Jammu	1	0	0	0	0	0	0	-	1	BA/B.Sc/B.Com with B.Lib Science
283	Technical Education/YSS Deptt.	Workshop Instructor, Simthy/Moulding/Pattern Making/Machinist/Welding	Div. Jammu	2	1	1	1	0	0	0	-	5	Matric with ITI/NTC certificate and experience of 5 years in reputed workshop. Desirable; 3 years diploma in Machanical/Electrical/Civil/Electronics and Communication from a recognised Institute

284	Technical Education/YSS Deptt.	Assistant Librarian	Div. Jammu	1	0	0	0	0	0	-	1	BA/B.Sc/B.Com with B.Lib Science
285	Technical Education/YSS Deptt.	Electrician	Div. Jammu	1	0	0	0	0	0	-	1	Matric with NTC in appropriate trade
286	Technical Education/YSS Deptt.	Workshop Assistant	Div. Jammu	1	0	0	0	0	0	-	1	Matric or its equivalent qualification with NTC in the trade
287	Technical Education/YSS Deptt.	Computer Operator	Div. Jammu	1	0	0	0	0	0	-	1	3 years diploma in Computer Engineering from a recognised Institute/Board
288	Technical Education/YSS Deptt.	A.V Aida Mechanic	Div. Jammu	1	0	0	0	0	0	-	1	Matric with ITI/NTC in appropriate trade
289	Technical Education/YSS Deptt.	Mechanic	Div. Jammu	1	0	0	0	0	0	-	1	Matric with NTC in appropriate trade
290	Technical Education/YSS Deptt.	Bioler Mechanic	Div. Jammu	1	0	0	0	0	0	-	1	Matric with ITI/NTC from recognised Institute
291	Technical Education/YSS Deptt.	Junior Assistant	Div. Jammu	1	0	0	0	0	0	-	1	10+2 examination or its equivalent qualification from any recognised University or Board not less than 35 words speed per minute in typing.
Total				234	78	33	34	10	6	0	395	

(S. A. Raina), KAS
 Secretary,
 J&K Services Selection Board,
 Srinagar